

OFFICE USE ONLY

Payment Amount _____
Payment Type Cash
 Check # _____
 Charge MC/Visa

TRANS #4205

City of San Rafael
Management Services Department
Parking Services Division
1400 Fifth Avenue
San Rafael, CA 94901
Ph. 415-458-5333



Meter Bag/Sign Request Form

Contact Information:

Date: _____
Name: _____
Business: _____
Address: _____

Phone: _____
Alt. Phone: _____

Encroachment Permit or Release from Public Works 415-485-3355

Check one: New Meter Bags Meter Bag Extension
 Signs

Location Information:

Reason: _____
Date(s) needed: From _____ To _____
Times needed: From _____ To _____
Street: _____
Meter number(s): _____

Restrictions: No Yes (see back) Other _____

OFFICE USE ONLY

Authorized by _____ (Officer Name) _____ (ID #)
Bag(s) up _____ Bag(s) down _____

RATES

RESERVED PARKING RATES

Four or more days prior to posting:

<u>Bag</u>	<u>Signs</u>
\$50.00 – First meter (first day only)	\$50.00 – First sign
\$16.00 – per meter/per day	\$4.00 – Each additional sign

Less than four days prior to posting:

<u>Bag</u>	<u>Signs</u>
\$85.00 – First meter (first day only)	\$85.00 – First sign
\$16.00 – per meter/per day	\$4.00 – Each additional sign

City provides, posts and verifies bags & signs.

The Parking Services Manager may waive reserved parking fee for Federal, State, Regional & Local government agencies.

BAGS

Meter bags will be placed on the meters by an officer prior to the start date requested. If additional time is needed it can be arranged by contacting the Parking Services office at 458-5333 prior to removal of the bags. If you require meter bags for more than one week you will be required to pay for Saturdays or incur additional \$50.00 charges each time an officer is required to go to the site.

SIGNS

Signs need to specify the days, dates and times of the parking restriction. Signs need to be posted so that all potential parkers have a clear line of site of the affected area. Enforcement may begin 24 hours after verification.

RESTRICTIONS

The following are standard restrictions. Other restrictions may apply as needed. If you are reserving a meter bag or requesting signs in these areas all vehicles or equipment must be removed by the specified times: Lincoln Ave (between 800 block & 1400 block) – 4:00pm Tow Away.

Fourth Street (between B St & Lincoln) & some additional metered areas on Cijos, Lootens and A Street. ***FARMERS MARKET AREA*** – 4:30pm Tow Away April through September.

Irwin (East side between 900 block & 1100 block – 4:00-6:00pm Tow Away.

Mission (500 block west bound & 800 block east bound) – 4:00-6:00pm Tow Away.