

NOTICE OF PLANNING DIVISION COUNTER CLOSURE

Due to recent budget cuts and staffing reductions, the Planning Division counter will now be **CLOSED** on Wednesday afternoons in addition to Tuesday and Friday afternoons (between the hours of 12:45 pm and 5:00 pm).

****This closure is effective Monday, September 12, 2011****

Effective September 12th, Planning Counter Hours will be:

Mondays*	8:30 a.m. to 5:00 p.m.
Tuesdays*	8:30 a.m. to 12:45 p.m. <u>Closed</u> from 12:45 p.m. to 5:00pm
Wednesdays*	8:30 a.m. to 12:45 p.m. <u>Closed</u> from 12:45 p.m. to 5:00pm
Thursdays*	8:30 a.m. to 5:00 p.m.
Fridays*	8:30 a.m. to 12:45 p.m. <u>Closed</u> from 12:45 p.m. to 5:00pm

*All of City Hall will be closed on holidays that fall on a

Please note, the Building Division, Business License and Cashier counters will not be affected by this change.